

VOLUNTEER OPPORTUNITIES

Jan Feb

We provide a brief description with the Greater Cleveland Volunteers' contact person listed. Phone numbers and emails are below

Cook/Meal Prep-Use your culinary skills to prepare meals for 20-35 students for in-home residential program for college bound youth. Previous experience cooking for large groups and food safety knowledge required. Must be able to lift semi-heavy materials. Tuesdays, Wednesdays and Thursdays from 3 p.m. - 7 p.m. also possibly Saturdays 9 a.m. - 1 p.m. There is a minimum commitment of one shift twice a month. Located in Garfield Heights, contact Nadine.

Driver- Help a scholar succeed by driving them to tutoring sessions. Drivers pick up students at school and drop off after tutoring sessions on campus in Garfield Heights. You may use your own vehicle or the vehicle provided by the nonprofit. Volunteers must be 21 years of age, have a valid driver's license, your own liability/automobile coverage, and willing to undergo a screening process, training and criminal background check. Days needed: Tuesday-Saturday, times vary. Minimum commitment-once a week. Contact Nadine.

ESL tutor: Help tutor adults from other countries in the English language, using a unique visual curriculum. Volunteer times needed are every Tuesday from 7 p.m. - 8:30 PM at the Shaker Heights library. Contact Jan.

Field Trip Chaperone: You would assist school groups on trips through a downtown science museum. Dates needed include Feb 3, 4, 5,10,11. Times 9:30 a.m. - 2 p.m. Training is provided. Background check required. Volunteers receive free parking. Contact Nadine.

Food Pantry: Help is needed to organize, stock and inventory a food pantry, serving Cleveland's west side and maintain client/service data information. Must have a valid Ohio driver's license. Days/times needed are Monday and/or Friday from 10 a.m. - 2 p.m. Contact Jan.

Friendly Visitors: Cheer up a Hospice patient either in a local nursing home or in their home. Flexible days and times. There is a mandatory background check. Contact Lynette.

Fundraising: Assist the development team at Alzheimer's Association by seeking in-kind donations and planning for various fundraising events throughout the year at their Beachwood office. Contact Sue.

Math Tutors: Help a child succeed in school grades K-2 in Cleveland's east side. K-8 schools are Cleveland's west side. Also needed are Reading Mentors and Library Aides. A background check is required, Flexible days and hours, during the school day. Contact Lynette.

Road To Recovery Coordinator: This is a volunteer from home opportunity. Coordinate drivers in an assigned area of Greater Cleveland. Receive patient's request information from the agency and distribute it to the local drivers via email and/or telephone. Provide status and necessary documentation concerning filled and unfilled transportation requests. Ensure timely communication to staff partners, volunteer drivers and patients when issues occur. May drive patients to appointments, if desired. Must have access to email and phone. Good communication skills a must. Training and back ground check provided by agency. Contact Nadine.

Skilled Trades Assistant: Help identify and sort donated pieces, make minor repairs and assist with pricing at west side resale home improvement store. Volunteers should have a working knowledge and expertise in electrical, plumbing, door hardware, lighting and tools. Needed Tuesday thru Friday, 9 a.m.-4 p.m. once a week. Contact Sue.

Skilled Trades Mentor: Help train and teach new employees their particular skilled trade, i.e., carpentry, plumbing, roofing, electrical and more. Days/times needed: Monday thru Friday 9 a.m. - 5 p.m., flexible within those hours. No background check required. East side. Contact Jan.

Please call 216-391-9500 then extension or email the staff listed below about the volunteer needs listed.

Sue	x 120	ssmith@greaterclevelandvolunteers.org
Nadine	x 122	ngamble@greaterclevelandvolunteers.org
Lynette	x 123	Imaistros@greaterclevelandvolunteers.org
Jan	x 124	jvectirelis@greaterclevelandvolunteers.org

VOLUNTEER OPPORTUNITIES continued....

Special Events: Provide information about the organ/tissue donation process at community outreach events such as; health fairs, public events, community forums, etc. Training is provided. Individuals who have been touched by organ/tissue donation is preferred, but not required. Contact Sue.

Sports Coach Assistant: The volunteer would assist the afterschool sports program in basketball and/or volleyball, in Mount Pleasant neighborhood. Weekdays, 3:30 p.m - 5:00 pm. Flexible days. Contact Lynette.

Front Desk Receptionist: Help out between 8:30 a.m. - 5:00 p.m. in the Mount Pleasant neighborhood. Flexible schedule with days and hours. Knowledge of data entry is a plus. Contact Lynette

TEAM EVENT:

Team Events are short-term or one-day volunteer needs in Cuyahoga County.

Craft Activity Assistant: Help make a spring event special for children by assisting with a variety of craft activities. Variety of shifts available, including evenings and weekends. Tuesdays through Sundays, between 10 a.m. - 9 p.m. on the east side. Contact Jan.

SAVE THE DATE

Our annual volunteer recognition will be held on **Wednesday, April 29th**. You will have one of two options for celebrating this year with us, either the luncheon or an after-hours reception. Invitations will be mailed out in March.

PROUD AFFILIATE

 **LITERACY TUTORS STILL NEEDED**

 Real Possibilities

AARP Experience Corps is a proven program made up of volunteers who are dedicated to helping children become great readers before finishing third grade. The goals are to improve children's literacy, strengthen our communities and help develop cultures of inspiration in the Cleveland Metropolitan School District.

Tutors :

- ◆ Must be 50+ years of age
- ◆ Can volunteer time to tutor children who need help learning basic literacy skills
- ◆ Must possess a high school diploma or GED
- ◆ Will agree to and pass a criminal background check
- ◆ Can serve at least 5 hours a week for the rest of the school year

We are seeking tutors for the following elementary schools:

H. Barbara Booker	West 67th and Lorain Avenue
McKinley	West 125th and Lorain Avenue
Almira	West 98th and Almira
Marion-Sterling	East 30th and Central
Case	East 40th and Superior



Call 216-391-9500 x 119 for more information.