

# VOLUNTEER OPPORTUNITIES

**We provide a brief description with the Greater Cleveland Volunteers' contact person listed. Phone numbers and emails are below**

**AFTER SCHOOL TUTORS:** If you are patient and have a concern for students and the reading skills of 1<sup>st</sup> and 2<sup>nd</sup> graders, consider being a tutor! Volunteers are needed at several branches of the Cuyahoga County Library system; Mondays-Thursdays from 4:15-5:30 pm. Locations available include Garfield Heights, Maple Heights, Warrensville Heights and Brooklyn. Contact Lynette.

**CONSTRUCTION TEAM:** Volunteers who are skilled in construction work are needed to become part of the teams being formed to renovate houses on the east side of Cleveland. Contact Sue.

**FOOD PANTRY:** Help Hispanic clients access food on a regular basis at a food pantry. Assistance is needed on Mondays and/or Fridays from 10 a.m. to 2 p.m. Contact Jan.

**FUNDRAISING/EVENT VOLUNTEER:** Work with development team at nonprofit agency providing services to Alzheimer's patients and their loved ones. Assist in seeking in-kind donations throughout the year, collaborating to build partnerships with local companies and planning major fundraising events for the benefit of the agency. Contact Sue.

**GED TUTORS:** Help adults prepare for their GED exam, allowing them to find better employment. Assistance is needed weekdays. Times and days are flexible. You must commit to at least one class per week which lasts two hours. Tutor must have minimum of a high school diploma but a college degree is preferred. Contact Jan.

**HELPLINE VOLUNTEER:** Answer phones and give information on resources available regarding mental health care in the community. Needed for a three to four hour shift during business hours, Monday-Friday, 9 a.m.-5 p.m. Contact Sue.

**REACH OUT & READ PLUS:** This new program has volunteers reading aloud to a child or small group of children in the waiting area of pediatrician's office in Slavic Village. Volunteers model good reading behaviors for parents. In addition the volunteer may help child interact with high-quality literacy apps and help parent download these apps on their phone or tablet. Times needed: Monday, Tuesday and Thursday from 10 a.m. to 4 p.m. One three-hour shift weekly. Training is provided. There is a six month commitment required, along with background check and TB test. Contact Nadine.

**RESALE SHOP:** A variety of positions are available to assist a local resale shop, benefiting hospice care in Northeast Ohio. Cashiers are needed Mondays and Tuesdays from 10:00 a.m. - 2:00 p.m., Thursdays 2:00 p.m. - 6:00 p.m. or Fridays 1:00 p.m. -5:00 p.m. Taggers (write out tag descriptions for clothing and household items) are needed Wednesdays 10 a.m. - 2 p.m. or 2 p.m. - 6 p.m. Cleaners (wash and dry household items such as dishes, glassware and vases) are needed Thursdays 10 a.m.- 2 p.m. Contact Lynette.

**SCHOOL GROUPS ASSISTANT:** Help historical museum staff with visiting school groups. Duties may include greeting groups as they arrive, setting up lunch spaces and taking groups to lunch, instructing students on proper museum behaviors, assisting educators with programming and paperwork. Ideal for anyone interested in history or inquiry-based learning. Background check is required. Contact Nadine.

**SKILLED TRADESMAN:** Volunteers with skilled trades experience are needed to teach/mentor employees learning a trade. Hours are Monday through Friday from 8 a.m. to 5 p.m., a flexible schedule. Contact Jan.

**SNACK SHOP/GIFT SHOP CLERKS:** Enjoy talking to older adults? Help at a local senior living facility by assisting customers at the cash register; light restocking for the Snack Shop and cleaning off tables after the customers leave. Display items for the Gift Shop and stock inventory. Sundays to Fridays. The days and times are flexible; Good customer service skills required. Contact Lynette.

**Please call 216-391-9500 then extension or email the staff listed below about the volunteer needs listed.**

**Sue** x 120

[ssmith@greaterclevelandvolunteers.org](mailto:ssmith@greaterclevelandvolunteers.org)

**Nadine** x 122

[ngamble@greaterclevelandvolunteers.org](mailto:ngamble@greaterclevelandvolunteers.org)

**Lynette** x 123

[lmastros@greaterclevelandvolunteers.org](mailto:lmastros@greaterclevelandvolunteers.org)

**Jan** x 124

[ivectirelis@greaterclevelandvolunteers.org](mailto:ivectirelis@greaterclevelandvolunteers.org)

## NATIONAL DAY OF SERVICE OUTREACH PROJECT



We will sponsor a non-perishable food and personal hygiene product collection on **Monday, January 19, 2015**, a national Day of Service, in honor of Dr. Martin Luther King, Jr.

Our partner agencies that serve those in need find that the shelves are bare after the holidays but requests continue.

We hope you'll consider holding a collection at work, within your family, neighborhood, group or organization to continue to meet the needs of those in Cuyahoga County.

Items can be dropped off from 10:00 a.m. to 2:00 p.m. at our office, 4415 Euclid Avenue, Cleveland, 44013. Pull in the parking lot and volunteers will retrieve from your vehicle. Spread the word. Questions: 216-391-9500 x 114

---

## VOLUNTEER RECOGNITION 2015

We are pleased to announce that next year we will continue our annual *volunteer recognition celebration x 2!*

We'll hold our traditional luncheon and are adding an after-hours event on the same day. Invitations will be sent out in March with full details and asking for your response to attend one of the two events on **Wednesday, April 29, 2015** at Holiday Inn– Cleveland South on Rockside Road in Independence.

The decision to hold two events was based on the volunteer survey we conducted in October and will allow our volunteers two options with their schedule availability.

---

## VOLUNTEER RECEIVES AWARD



We congratulate volunteer, Vivian Miller, for receiving the Most Treasured Volunteer (MTV) Award sponsored by The Center for Community Solutions.

Vivian, shown with Joy Banish, Executive Director Greater Cleveland Volunteers and Ross Jones AARP Experience Corps Manager, was recognized for her efforts in the AARP Experience Corps program. Vivian serves as a literacy tutor and a literacy booster assisting other tutors and staff.